

Important! It's time to begin the budget process for our next Fiscal Year.

Please review the new budget guidelines and submit your committee budget request to the Church Office by paper or email before December 31st.

Even if you are not requesting a change in budget we need input from all budget-funded committees and programs. Per the revised By-laws, our Church Board sets budgetary priorities each fiscal year. Please read the statement of Board priorities for FY2019 (July 1, 2018 – June 30, 2019) below.

The Church Board has set budget priorities for 2018-2019 fiscal year as part of our budget process that focuses our resources on fulfilling our mission, "To inspire love, to seek justice, and to grow in community." The by-laws define this process as starting with mission-driven priorities to be enacted by church staff and committees through the budget and programming. The Board has selected the following priorities on which our church will focus throughout the 2018-2019 fiscal year.

- **Economic justice regarding staff and minister.**
- **Environmentally conscious development and use of Church grounds and buildings.**

Church committees planning to make budget requests for the 2018 - 2019 fiscal year should describe how their planned activities will focus on these priorities.

Briefly tell us how your committee, program or activity relates to one or more of the priorities and how budget monies will be used to support these. We recognize that all Church Committees activities do not necessarily tie directly into the Board led priorities. In this event, please tell us how your request supports fulfilling the Church mission.

Committee/Program Name: _____

Budget Amount Requested: \$_____

Relationship of Committee/Program Activities to Board Priorities: (If no direct relationship, mention relationship to broader Church mission.)

Name and signature of authorized budget person:

Name: _____ Signature: _____

Again, we request that all budget requests be submitted to the church office by December 31. Thank you.

Randy Ruchotzke
Chair, Finance Committee